



**CHOICE  
&  
CONTROL**

# NDIS INDEPENDENT PLAN MANAGEMENT

## WHO ARE WE?

- AFS Plan Management is a member of the Institute of Certified Bookkeepers and registered with the Australian National Disability Insurance Scheme (NDIS) as an independent Plan Management provider.
- We are not affiliated with anyone, in other words we only do plan management and undertake no support coordination with the result that there is no conflict of services when dealing with us.
- Using AFS Plan Management as your Plan Manager allows you the choice of using non-registered NDIS providers or therapists for stated supports in your plan, unlike if you remain agency managed with the NDIA.

## WHAT DO WE DO?

- We undertake the day-to-day administration that comes with an NDIS plan.
- We receive invoices from your providers and check them for accuracy against your plan.
- We claim monies from the NDIA portal and make payments to your providers providing peace of mind that your invoices are being paid.
- We send you a monthly statement so that you can see what and how much you have utilised of your plan.

## WHAT DOES THIS COST ME?

- There is no cost to you if Plan Management is included in your NDIS plan and does not affect your therapy and other plan funds.
- NDIA will provide funding in your plan to pay for Plan Management.

## WHAT TO DO NEXT?

- Phone or E-mail us a copy of your NDIS Plan.
- Register your details online with us at [www.afspm.com.au](http://www.afspm.com.au)

e: [info@afspm.com.au](mailto:info@afspm.com.au)  
p: 1300 814 724  
w: [www.afspm.com.au](http://www.afspm.com.au)

Registered NDIS Provider # 4050036208



**Disability  
Intermediaries  
Australia**

